NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

AQAR REPORT
2017-18

The Education Society's

P.D.KARKHANIS COLLEGE OF ARTS & COMMERCE

Kansai Section, Ambernath (E) Dist. Thane 421501 (M.S.)

Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

> The Education Society's
> P.D.KARKHANIS COLLEGE OF ARTS & COMMERCE

1.2 Address Line 1

> Kansai Section

Address Line 2

> Opp. Bhausaheb Paranjape Vidyalaya

City/Town

> Ambarnath (E) Dist. Thane

State

> Maharashtra

Pin Code

> 421501

Institution e-mail address

> pdkcol@yahoo.co.in

Contact Nos.

> 0251-2603362

Name of the Head of the Institution:

> Prin. Mr. Fakira V. Bhoi

Tel. No. with STD Code:

> 0251-2602151

Mobile:

> 9422092149

Name of the IQAC Co-ordinator:

> Dr. Sandipan Shrimant Navgire

Mobile:

> 7218374251

IQAC e-mail address:

> Iqacpdkamb1986@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* MHCOGN10898

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

NAAC/ANR/DS/Standing Committee-66EC
Dated. 07th May 2014

1.5 Website address: www.pdkarkhaniscollege.org

Web-link of the AQAR: www.pdkarkhaniscollege.org/AQAR 2017-18.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71	2004	5 Years
2	2nd Cycle	B	2.11	2014	5 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY 20/06/2008

1.8 AQAR for the year *(for example 2010-11)* 2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR_____2005-06_____ 07/04/2011_____(DD/MM/YYYY)
    ii. AQAR_____2006-07_____ 11/04/2011_____(DD/MM/YYYY)
    iii. AQAR_____2007-08_____ 15/04/2011_____ (DD/MM/YYYY)
    iv. AQAR _____2008-09_____ 14/05/2011_____ (DD/MM/YYYY)
    v. AQAR_____2009-10_____ 14/09/2011_____(DD/MM/YYYY)
    vi. AQAR_____2010-11_____ 14/09/2011_____(DD/MM/YYYY)
    vii. AQAR_____2011-12_____ 21/03/2013_____ (DD/MM/YYYY)
    viii. AQAR_____2012-13_____ 01/11/2014_____ (DD/MM/YYYY)
    ix. AQAR_____2013-14_____ 01/11/2014_____ (DD/MM/YYYY)
    x. AQAR_____2015-16_____ 09/04/2018_____ (DD/MM/YYYY)
    xi. AQAR_____2016-17_____ 25/04/2018_____ (DD/MM/YYYY)

1.10 Institutional Status

University   State [√]   Central [-]   Deemed [-]   Private [-]

Affiliated College   Yes [√]   No [   ]

Constituent College   Yes [-]   No [-]

Autonomous college of UGC   Yes [-]   No [√]

Regulatory Agency approved Institution   Yes [-]   No [-]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [   ]   Women [   ]

                      Urban [√]   Rural [   ]   Tribal [   ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

                 Grant-in-aid + Self Financing [-]   Totally Self-financing [-]

1.11 Type of Faculty/Programme

     Arts [√]   Science [   ]   Commerce [√]   Law [   ]   PEI (Phys Edu) [   ]

     TEI (Edu) [-]   Engineering [-]   Health Science [-]   Management [-]

Others   (Specify)   [STUDY CENTRE OF YASHWANTRAO CHAVAN MAHARASHTRA OPEN UNIVERSITY , NASIK]

1.12 Name of the Affiliating University *(for the Colleges)*   [UNIVERSITY OF MUMBAI, MUMBAI]

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [UNIVERSITY]

University with Potential for Excellence [-]   UGC-CPE [-]

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers

> 4

2.2 No. of Administrative/Technical staff

> 01

2.3 No. of students

> 01

2.4 No. of Management representatives

> 01

2.5 No. of Alumni

> 01

2. 6 No. of any other stakeholder and

community representatives

> 01

2.7 No. of Employers/ Industrialists

> -

2.8 No. of other External Experts

> -

2.9 Total No. of members

> 09

2.10 No. of IQAC meetings held   4 (FOUR)

2.11 No. of meetings with various stakeholders: No.   √   Faculty   02

Non-Teaching Staff Students   01   Alumni   01   Others   -

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount   -   √

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 1 | International | - | National | - | State | - | Institution Level | 1 |

(ii) Themes | New challenges in College Office Administrative work |

2.14 Significant Activities and contributions made by IQAC

- Motivated & inculcated elocution abilities among students by organising State Level Elocution Completion.
- DLLE Room newly furnished and provided computer system.
- Conducted Exam oriented expert lectures for students T.Y.B.A. & F.Y.B.Com students.
- Imbibing cleanliness values among the students by organising rallies and skit play .
- Organised free eye check up camp for the citizens of Ambarnath.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
We plan to introduce the following infrastructural changes • Full Automation of college library. • To make provision for Separate potable drinking water facilities for students. • To construct boys sanitation facilities room. • To construct canteen with well equipped facilities. • To purchase Over Head Projector(OHP) • To appoint well qualified required staff.	Action taken: • Work in progress for library automation • Purchased water purifier • Construction of boy's sanitation room in progress • Canteen facilities are available. • Purchased new OHP • Appointments of teachers are made on Contract basis.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | √ | Syndicate | | Any other body | |

Provide the details of the action taken

Action taken:

- Work in progress for library automation

- Purchased water purifier

- Construction of boy's sanitation room in progress

- Canteen facilities are available.

- Purchased new OHP

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	2	-	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2	-	-	-

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [ ]   Students [ ]
   (On all aspects)

   Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Class	Syllabus Revision	Semester
● SYBA/SYBCom	All Subjects	III&IV
● TYBA/TYBCOM	All Subjects	V & VI

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professors	Others
15	06 + 01 PT	07	nil	01

2.1 Total No. of permanent faculty

2.2 No. of permanent faculty with Ph.D.

04

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	02	-	-	-	-			-	02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

2.4 No. of Guest and Visiting faculty and Temporary faculty

03				-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops		11	
Presented papers		11	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Extensive use of Teaching aids, audio visual aids, PowerPoint presentations.

- Reverse teaching methodology adopted by teachers' enhancing role of students' in teaching learning process.
  Mock interviews, Role play, Seminar etc.

2.7 Total No. of actual teaching days
      During this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

As per University guidelines

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
     distribution of pass percentage :   **Result Analysis 2017-2018**

Sr.	Class	O	A	B	C	D	Absent	Fail	Total		Percentage of Result
01	T.Y.B.A. (Hist.)	-	19	17	08	03	00	12	59		80%
02	T.Y.B.A. (Mar.)	-	02	02	01	00	00	15	20		25%
03	T.Y.B.A. (Eco)	-	07	11	08	00	05	15	41		63%
04	T.Y.B com	-	11	15	20	13	12	64	135		48%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:
 IQAC encourages teachers to come out with proposed activities in advance which facilitate preparation
of academic calendar. IQAC also monitors the teaching plan made by teachers from time to time. It
enables to take periodic review and easy implementation.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	02 (Mr. Tadavi and Mr. Borade)
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	-	-	-
Technical Staff	-	-		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraged faculties to write research papers focussing the issues of women empowerment.

Teachers are given duty leave and reimbursement of seminar/conference registration fees.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	---	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range   - 　Average   - 　h-index   - 　Nos. in SCOPUS   -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published   i) With ISBN No.   01   Chapters in Edited Books

ii) Without ISBN No.   1

3.8 No. of University Departments receiving funds from

UGC-SAP -   CAS -   DST-FIST -

DPE -   DBT Scheme/funds -

3.9 For colleges   Autonomy -   CPE -   DBT Star Scheme -

INSPIRE -   CE -   Any Other (specify) -

3.10 Revenue generated through consultancy   ---------------

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.11 No. of conferences

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons   4

3.13 No. of collaborations   International -   National -   Any other -

3.14 No. of linkages created during this year   -

3.15 Total budget for research for current year in lakhs :

------------   -----------

From Funding agency   From Management of University/College

Total   --------------

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions   received by faculty and research fellows

Total	International	National	State	University	Dist	College
02				02		

Of the institute in the year

3.18 No. of faculty from the Institution   01
    who are Ph. D. Guides
    and students registered under them   -

3.19 No. of Ph.D. awarded by faculty from the Institution   02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   -

3.21 No. of students Participated in NSS events:

University level   70   State level   -

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC:

University level | - | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | - | College forum | 02 |

NCC | - | NSS | 10 | Any other | 08 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness campaign in kansai village for Gender equality and gender sensitization.

- NSS organised Free Eye check up camp for Ambernath residents

- Awareness lecture on HIV AIDS and TB Diseases for students by Dr. Satish Deshpande

- DLLE Organised CE Mentors Ltd. MBA Guidance Lecture by Mr. Waghmare

- DLLE Organised Gender equality Inter-collegiate workshop by Mr. Suraj Pawar

- Provided helping hand to satkarm balikashram at Badlapur by donating Rs. 10,000 in cash and food grains and groceries in kind.

- STREET PLAY and RALLY organised to create awareness about cleanliness and WET and DRY waste management

- Tree Plantation

- Blood Donation

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.15 acre		The Education Society	3.15 acre
Class rooms	6993 sq.ft		The Education Society	6993 sq.ft
Library	4018 sq.ft		The Education Society	4018 sq.ft
Computer lab	621 sq.ft		The Education Society	621 sq.ft
Seminar Halls	2109 sq.ft		The Education Society	2109 sq.ft
Additional Two class rooms	600sq.ft.	-	College	600sq.ft.
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

> Almost 90% office Administration is computerised.
>
> The computerisation of library is yet in progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9659	9331331	484	56710	10143	989843
Reference Books	1428	8319371	17	4868	1445	836805
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	68	17011	-	-	68	17011
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	21	01	Yes			11	02	08
Added	--	-	Yes			--	--	--
Total	21	01	Yes			11	02	08

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1.	Office automation in the college premises.
2.	Wi-fi enabled campus, internet facility provided to the students.
3.	On-Screen marking scheme centre has been launched by the college as per

4.6   Amount spent on maintenance in lakhs:

i) ICT
> NIL

ii) Campus Infrastructure and facilities
> 2,76,604/-

iii) Equipments
> 2,50,000/-

iv) Others
> NIL

Total:
> 5,26,604/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1.	Organising guidance lecture for students for personality development
2.	Providing counselling to students for academic and non-academic matters.
3.	Students are provided all program details in prospectus.
4	Regular dissemination of information about college activities, programs and

5.2 Efforts made by the institution for tracking the progression

> 1. Regular meetings with alumni of the college.
>
> 2. For the convenience of past students, records of Transfer Certificate and Migration Certificate are maintained by the office

UG	PG	Ph. D.	Others
941			

5.3 (a) Total Number of students

(b) No. of students outside the state

--

(c) No. of international students

--

No	%
491	52.17
No	%
450	47.82

Men   Women

Last Year(2016-17)						This Year(2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
388	210	96	271	01	966	399	194	82	262	04	941

Details of students:

Sr.no.	Course	GEN	SC	ST	OBC	Physically challenged	Total
01	F.Y.B.Com	139	36	11	67	01	254
02	S.Y.B.Com	67	23	09	29	NIL	128
03	T.Y.B.Com	90	23	17	42	NIL	172
04	F.Y.B.A.	42	46	20	43	01	152
05	S.Y.B.A.	26	31	12	44	NIL	113
06	T.Y.B.A.	35	35	13	37	02	122
	Total	399	194	82	262	04	941

Demand ratio   Dropout 2.58%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1.	Badlapur – Guidance workshop conducted for competitive examination
2.	MPSC, UPSC awareness lecture organised and expert guidance is provided by Mr. Bharat Khatal from Lokayan Academy.

No. of students beneficiaries   260

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [01]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

1.	Organised Guidance session on role and importance of SEBI in Indian financial system.
2.	Individual and group counselling provided for the students.
3.	Conducted Guidance lecture of opportunities in retail sector.
4.	Arranged industrial visit to MIDC Ambernath to provide real work experience of industry to students

No. Of students benefitted   260

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	75	11	01

5.8 Details of gender sensitization programmes

1.	Organised one day inter –collegiate workshop on "Gender sensitization and Gender Equality" by Mr. Suraj Pawar
2.	Women Development Cell also conducted program for girl students.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 09 | National level | 01 | International level | -

No. of students participated in cultural events

State/ University level | 37 | National level | - | International level | -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | - | National level | - | International level | -

Cultural: State/ University level | - | National level | - | International level | -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	180	12,59,910/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	--

5.11   Student organised / initiatives

Fairs   : State/ University level | --- | National level | --- | International level | ---

Exhibition: State/ University level | --- | National level | --- | International level | ---

5.12   No. of social initiatives undertaken by the students | 10

- DLLE Volunteers and NSS volunteers organised rally &skit play on social issues like Cleanliness campaign in Ambernath and Women Empowerment
- Conservation of water Elocution competition was 3rd prize.
- Students participated UDHAAN University level Competition on swatch Bharat Abhiyan.

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5.13 Major grievances of students (if any) redressed: Suggestion box, Regular meetings with students counselling's, leaves no place for student's grievance.

- Suggestion box is kept in the college for inviting suggestions from students for quality enhancement in teaching learning.
- Regular meetings with students for knowing their difficulties and providing solutions thereon.

- Teachers, students council co-ordinate with students to make healthy atmosphere in campus.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

MISSION

To collectively respond to the need of development of character and leadership adherence to the culture of the society to open avenues by way of making available platform to give exposure to the hidden talent and aptitude to inculcate ability and spirit to swim with the tide and help to adjust with the society's socio-psycho-eco development and overcome linguistic barriers

VISION

To convert challenges into opportunities through dedication

6.2 Does the Institution has a management Information System

Yes
Information updated in MIS System
ASHE Information System of Central Government, India

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Teachers are encouraged to attend curriculum related workshops which contribute development of curriculum.

2. Faculties provide suggestions for curriculum development which helps to build skill based curriculum which is a need of time

6.3.2 Teaching and Learning

1. Teachers are using Teaching Learning aids such as Audio-Visual Aids, Power Point presentation etc on regular basis.

2. Special attention is given to weaker students for resolving their academic issues.

3. After identifying the slow learners, discussion is provided to them

6.3.3 Examination and Evaluation

1. Teachers were sent to OSM training to centres allotted by university of Mumbai

2. On-Screen Marking Centre has been launched in the college for smooth assessment of TYBA and TYBCOM papers as per Mumbai University directives.

3. As per UNIVERSITY GUIDELINES. Evaluation and assessment is done on time to time.

6.3.4 Research and Development

Research Paper Presented	Publication	Minor/Major Project
11	11	--

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library software SOUL 2.0 is yet to be activated.

6.3.6 Human Resource Management

1. Extension of full support for Timely completion of Career Advancement Schemes of eligible faculties.

2. Appointed temporary teachers and visiting faculties in place of retired ones.

3. Healthy work environment to sort out emerging issues and their settlements

6.3.7 Faculty and Staff recruitment

1. Efforts have been taken for appointment of full time teachers As per norms of UGC & University & Govt

6.3.8 Industry Interaction / Collaboration

1. Arranging lectures of people/ experts from industry to impart real industrial experience and knowledge to students.

2. Organising industrial visit to MIDC Ambarnath to provide real work- environment experience to students.

3. Arranging career guidance, counselling, soft-skill development, campus interviews and placement for students.

6.3.9   Admission of Students

1.   Online admission process as per University and Govt. Norms.

2.   Online enrolment at entry level.

3.   All prescribed rules and regulations of admission of students are followed strictly as per University and Govt. Norms.

	made available to teachers.
Non-teaching	Easy admission of pupils in schools run by The Education Society.
Students	Teaching staff created "Student Welfare fund" to enable students to take further education without any financial difficulty.Yuvasuraksha

6.4 Welfare schemes for

6.5 Total corpus fund generated   NIL

6.6 Whether annual financial audit has been done   Yes [√]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	--	--
Administrative	Yes	A.G. Higher Education	Yes	Auditor

| | | Department | | |

6.8 Does the University/ Autonomous College declare results within 30 days?

                        For UG Programmes   Yes [√] No [   ]

                        For PG Programmes   Yes [--] No [--]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1.	College renovated examination room with new furniture for storage.
2.	As an affiliated College all examination reforms introduced by the University of Mumbai are implemented by the College.
3.	Use of OMR sheets for TY examination conducted by the University
4.	On-screen Marking introduced by University of Mumbai to assess the papers at Third Year UG courses from April 2017
5.	Teachers were sent to get training of On-screen Marking for assessment of papers of University Examination

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> NA

6.11 Activities and support from the Alumni Association

1.	Regular Annual Alumni meet in the college to encourage alumni to extend their co-operation for constructive work to facilitate college development.
2.	One of the alumni Mr. Ganesh Borade donated two computers to the college for computer Lab.

6.12 Activities and support from the Parent – Teacher Association

1.	Regular annual Parents Teachers meet to keep the parents well-informedabout their ward's educational development
2.	It helps to develop a rapport between teachers and students which in turn facilitates counselling of parents for higher education of students.

6.13 Development programmes for support staff

1.	Organised one day divisional workshop on "how to face administrative challenges in colleges" on 24th February, 2018. Through this workshop almost 52 colleges participated and benefited by settling their queries from experts related to administrative work in colleges.
2.	Conducted Health Camp. Full body check-up camp for staff of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1.	Emphasize on save electricity campaign, students have developed habit of switching of fans and tube lights in the classroom.
2.	Students are encouraged to conserve water.
3.	Full automation of administrative work leads to paper-less work environment.
4.	Rally and street play organised by DLLE and NSS to propagate the cleanliness values among the kansai villagers on 26th January, 2018. In the above rally ex-

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1.	Teachers Created a fund for weaker section students called "Student Welfare fund" to facilitate their continuous education.
2.	NSS unit of the collegeconducted Cleanliness drive atMhaskal village adopted by university.
3.	College provided financial help Rs. 10,000 and groceries to SatkarmBalikashram ,Badlapur, on 15th August, 2018.
4.	Social science committee Launched Vivekvahini in college to developscientific temper among students, to create knowledge based, socialistic approach in life.
5.	District level Elocution competition organised by NSS unit in the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1.	Renovated exam room with new furniture facilities for storage of stationary.
2.	Constructed new boar well in college premises.
3.	New broad band service renewed.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1.	Organised inter-collegiate Elocution competition on Social issues.
2.	One day free eye check- up camp for Ambernath residents.
3.	Installation of ICT facilities in college.
Pro 4.	One day Inter collegiate workshop on gender equality and gender sensitization by DLLE.

7.4 Contribution to environmental awareness / protection

1.	Tree Plantation Drive in the college campus as well as in nearby surrounding.
2.	Organising rallies and skit play of environmental awareness
3.	Participation in rally for swatch Bharat Abhiyan and segregation of wet and dry household/domestic waste.
4.	Save water save life campaign NSS and DLLE

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis
Strengths:
1. College in the lap of nature,Green Campus, nearby ambernath station.
2. College is in the city of Ambernath which has historical importance of first matchbox factory of 150 years i.e. Vimco, as well as blessed with two MIDC in the region.
3. The institute provide educational opportunities to the poorer and weaker sections of the society which is residing in the slumareas of Ambernath.
4. The Student welfare fund created by college teachers to help such students to eliminate hindrances in their educational career.
5. Completed Second cycle of NAAC
Weaknesses:
6. due to financial crunches gradual progress towards new infrastructure.
7. Due to upcoming new colleges in the vicinity, student drop out ratio increasing day by day.
Opportunities:
1. Catering to the educational needs of students of poor family background especially labourer class belonging to non-meritorious class and encouraging them to take up the further higher education.
2. Adoption of Mhaskal village by university where in cleanliness drive has been conducted.
3. Understanding the difficulties of non-teaching staff organised one day divisional workshop to overcome the new office and administrative challenges in colleges.
4. Conducted the guidance lecture on "Educational opportunities in Abroad "byDr. Sandip Inamdar.

Threats:
1. Students are from disadvantaged labourer class families where educational environment is not very conducive, and encouraging such students further and converting such non-meritorious students into meritorious students is a real challenge.

8. **Plans of institution for next year**

1. To go for NAAC 3rd cycle Reaccreditation Process,

2. National Level Conference on multidisciplinary,

3. Submission of letter of intention, Processing of NAAC report (RAR) ,

4. Visit by NAAC Peer Team, Infrastructural planning related to NAAC process,

Name : Dr.Sandipan S.Navgire   *Name :   Mr.Fakira V.Bhoi*

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Annexure I

Abbreviations:

CAT - Common Admission Test

GATE - Graduate Aptitude Test

ICT - Information and Communication Technology

MOU - Memorandum of Understanding

NET - National Eligibility Test

NSS - National Service Scheme

RRB - Red Ribbon Club

SF - Self Financing

SLET - State Level Eligibility Test

TANCET - Tamilnadu Common Entrance Test

TEI - Teacher Education Institution

UPSC - Union Public Service Commission

YRC - Youth Red Cross